

## Welcome to Burke Orthodontics!

We are delighted you scheduled an appointment to meet with us and for giving us an opportunity to provide orthodontic care for you.

For additional information on Burke Orthodontics and the benefits of orthodontic treatment, be sure to visit our website – www.burke-ortho.com.

To optimize your time and the care we will be providing, please fill out the enclosed forms as completely as possible.

- Orthodontic Acquaintance Card complete all pages
- Notice of Privacy Practices (HIPAA form) and Insurance Information Sheet complete and sign where indicated

When you arrive in our office, please check in with one of our friendly receptionists. They are eager to assist you and will ensure a pleasant experience.

At your initial visit, we will make digital photographs, measurements, and if necessary, impressions of your teeth in a private setting. You may choose to have a family member accompany you. With undivided attention, our doctors will discuss the initial findings and design your orthodontic care program. Our treatment coordinator will then review all the administrative aspects of your care including a review of different financing options to help meet your individual needs.

Should you have any questions or concerns, please do not hesitate to contact us for clarification. We will work hard to maintain the confidence you have shown by setting up your initial visit with us. We look forward to having the opportunity to get to know you better as we work together towards creating your healthy and beautiful smile.

With our kindest regards, Your Burke Orthodontic Team